

ETTINGTON PARISH COUNCIL

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MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 8TH FEBRUARY 2023

Present: D Clarke, J Collins, D Hughes, G Lambert, R Smith, R Whitfield
Attending: Clerk J Carter, District Cllr Trevor Harvey, 6 members of the public.

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| 1 | Apologies for Absence (including Acceptance) : Cllr Izzy Seccombe |
| 2 | Declaration of Disclosure Pecuniary Interest: none declared |
| 3 | Minutes of the last Parish Council Meeting that took place on 25 th January, 2023 were approved and signed as true record by the Chairman |
| 4 | Community Centre Update The storage batteries purchased with the Greenshoots grant showing a significant saving on electricity. Popular and well attended events had been held over the Christmas period. |
| 5 | Warwickshire County Council/Stratford District Council update : No reports. |
| 6 | Open Forum: residents raised concerns over the South Warwickshire Plan and current earmarked development sites in the Ettington area. The Chairman assured residents the council would be responding to the plan but this was at an early stage and related to policy rather than specific sites. The clerk said there had also been another 'call for sites' but these were not being made public at this stage. |
| 7 | Planning Matters To consider: 23/00037/FUL Proposed first floor extension above coffee shop, 6 Banbury Road, Ettington Representation from residents had been received and circulated. The council agreed to make comments regarding the design of the flat roof, car parking and ensuring that residents in the nearby windows were not overlooked. Cllr Smith agreed to draft the comments Highways matters: Ivy Lane/Churchill Close pedestrian improvements. No further information |
| 8 | South Warwickshire Plan Consultation: the clerk had circulated the link and access to the draft plan. She had identified the key areas that may affect Ettington. It was noted that 'dispersal' as an option was the key policy that would require a response. She outlined the timetable for preparing the submission which was agreed by councillors. It was again stressed that the submission as this stage was wide ranging and dealt with policy rather than specific sites. These would be highlighted in the next stage of consultation around September. The neighbourhood plan would also need to be revisited at this point. The clerk and Cllr Smith to lead on the submission |
| 9 | Finance Report – This was approved as circulated. Payments and receipts were approved. |
| 10 | Clerk's Report –This had been circulated and was noted. The clock repairs were still not completed and the clerk was chasing. There had been a request for Defibrillator Training and |

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| | the clerk agreed to contact First Responders to arrange. It was noted the defibrillator in Fulready was not yet installed. Cllr Clarke to progress |
| 11 | Correspondence Report – No correspondence not covered on the agenda or in the clerk’s report |
| 12 | Elections Timetable and nominations: councillors indicated if they would be re-standing for election. Election nomination papers would be collected by the clerk in early March and distributed to councillors. An item would be inserted in the Ettington and Fulready newsletter and on local Facebook page. Cllr Collins offered to deliver a flyer to the Spitfire Estate to encourage potential candidates to come forward |
| 13 | Ettington Lowe and Parish Fund: the clerk had made contact with the local school and pre-school following the agreement by the Trustees to distribute the fund in its entirety rather than through annual grants. Both had agreed to come back with an outline of how the money could be used. The clerk highlighted the current Parish Fund which had around £1500 in its account. It was agreed that the parish fund monies be distributed at the same time and the fund closed. Clerk to begin process |
| 14 | Grounds Maintenance Tender: the Grounds Maintenance contract was due for tender for the 2023-2026 period. The clerk had circulated a revised copy of the maintenance tender document and suggested timetable. Six companies had been identified as potential tenderers. Cllr Hughes agreed to work with the clerk on finalising the tender and reviewing any responses. Decision to be made at the March meeting |
| 15 | Traffic calming (standing item): The clerk had circulated the updated response from Warwickshire Highways and Road Safety Teams. The request for a fixed or mobile VAS had been refused on the basis there was not sufficient evidence of an issue with traffic in the area. The council agreed that all avenues of formal traffic calming had been explored. |
| 16 | Youth Project (standing item) : the idea of the public toilet attached to the community centre had been accepted by the Trust. Quotes would be needed for the work and potentially planning permission. The clerk queried the legal relationship between the Trust and the parish council and responsibility and ownership for the building. The Chairman confirmed the land was owned by Ettington Parish Council but leased to the community centre. It was agreed that the formal agreement between the Community Centre Trust and the parish council should be reviewed. The clerk to obtain copies and circulate to councillors. It was agreed the clerk proceed with identifying companies for the work to the playground. A working group involving local residents would be held to review and feedback on any proposals |
| 17 | MUGA- Cllr Hughes was investigating with contractors the issue of the red lines peeling away on the court. A new noticeboard was required. Arrangements for storage and collection of the key to run on the evening lights would be reviewed and communicated. |
| The meeting was closed at 9.02 p.m. The date of the next meeting was confirmed as 9 th March 2023 | |

Approved By _____

Date _____